

CITY OF TUCKER

**ACKNOWLEDGEMENT
RECEIPT OF ADDENDUM #1
RFP #17-005**

City Website Design and Replacement

Upon receipt of documents, please email, fax or mail this page to:

City of Tucker
Attn: Procurement
4119 Adrian Street
Tucker, GA 30084
Phone: 678-597-9040
Email: procurement@tuckerga.gov

I hereby acknowledge receipt of documents pertaining to the above referenced RFP.

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

EMAIL ADDRESS: _____

SIGNATURE

DATE

ADDENDUM #1

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RFP #17-005

For

City Website Design and Replacement

Written Questions Received:

1. Whether companies from Outside USA can apply for this (i.e. like, from India or Canada)? **Yes, tasks can be performed outside the United States. For the purposes of e-Verify, work must be completed entirely inside the U.S. or outside of the U.S. It cannot be both.**
2. Whether we need to come over there for meetings? **No, it is not necessary for companies placing bids to meet in person. If interested companies want to meet but cannot make the specified date, alternate accommodations can be made (i.e. Skype).**
3. Can we perform the tasks (related to RFP) outside USA (i.e. like, from India or Canada)? **Yes, tasks can be performed outside the United States. For the purposes of e-Verify, work must be completed entirely inside the U.S. or outside of the U.S. It cannot be both.**
4. Can we submit the proposals via email? **Yes, electronic submissions will be accepted. Please be aware of the Tucker file size restrictions of 20MB, but that may vary based on the sender's email host. Responses can be submitted in more than one email. So, please include in your subject line the number of emails (ex. 1 of 3). The deadline is 10:00 a.m. and will be based on the time the email is received by the City.**
5. Do you have a forecast of how many visitors you expect to your website on a daily basis? **Under 5k, 10k, 20k, etc.? The City of Tucker website currently has several hundred visitors each day. One of the goals of this redesign is to make the website more user-friendly, which we expect would drive those numbers into the thousands.**
6. Your current website is in WordPress. Would you like to stay with WordPress? **It is not a requirement, but we would be comfortable remaining with WordPress.**
 - a. Is WordPress a consideration for this website redesign project? If not, why is your organization considering moving to another platform? **Yes.**
 - b. Are there any major pain points working with the current WordPress solution? **No, however, site speed is always a concern.**
7. Do you have a preference for proprietary vs open source CMS? **Open Source is preferred.**
8. Is there already a preferred CMS platform? **We are very comfortable with WordPress, but also willing to look at other CMS platforms. We are looking for the best solution available to meet our current and future needs.**

9. Who currently hosts your website? How much are your annual hosting fees? ***We are not tied to any one hosting provider. Feel free to include hosting requirements and/or suggestions for optimum dependability and performance in your bid.***
10. If not an external host, what kind of infrastructure do you have to support your website? ***N/A***
- Number of servers?
 - Is there a production server and dev server?
 - Hosted services?
11. Do you have an IT team that manages the website and you would like to transition knowledge to them eventually to have them continue support? ***Yes.***
12. What technology are they mostly comfortable with? .NET? Java? PHP? ***PHP, but our team is able and willing to adapt to any new technology proposed.***
13. Expected CMS Usage: How many authors do you expect to have? Concurrent users? ***We currently have two main authors and a total of four users.***
14. What is the budget available? ***If a number cannot be provided, we ask that you provide us with a range to help us best match you with a CMS. The proposer should provide pricing that reflects the scope of the proposal.***
15. Are there any example sites that your organization considers ideal? ***Any municipal website with a visually appealing design, but – more importantly – a user-friendly interface.***
16. Is there a preference for local US firms? ***No.***
17. Are you open to working with a Canadian firm? ***Yes, tasks can be performed outside the United States. For the purposes of e-Verify, work must be completed entirely inside the U.S. or outside of the U.S. It cannot be both.***
18. For the proposal, do you have a preference for double sided printing or single side printing? ***No.***
19. Any preference for binding or unbound? ***No.***
20. Are vinyl covers ok or would you prefer without? ***Either way is fine.***