

CITY OF TUCKER

**ACKNOWLEDGEMENT
RECEIPT OF ADDENDUM #1
RFP #2018-004**

Parks And Recreation Master Plan Contract

Upon receipt, please print for proposal and email or fax receipt of this addendum page to:

City of Tucker Procurement:

Fax: 470-719-8229

Email: procurement@tuckerga.gov

I hereby acknowledge receipt of documents pertaining to the above referenced RFP.

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

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SIGNATURE

DATE

ADDENDUM PAGE

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For

Parks and Recreation Master Plan Contract

Pre-Proposal Conference Summary held on 1/23/2018 at 1 pm:

Below are a summary of questions/comments:

Introductions were given; staff (Rip Robertson, Tom McDermott, Kay Hendricks, Ken Hildebrandt and Matt Robbins, City Council member, along with representatives from several consulting firms.

Rip Robertson – Director of Parks and Recreation led the Meeting

Handout for the meeting included updated list of Tucker parks based on the GIS information with small difference in names (Tucker Park better identified as Tucker Nature Preserve and Smoke Rise II as Smoke Rise Crossing) and updated size for each park.

General information:

Feb 15th, 2018, 2:00 pm is bid deadline with proposal and pricing in a separate sealed envelope – with possible interviews conducted the week of Feb 26.

All the parks will be acquired by April 1st. The citizens are extremely engaged with the city and its parks with very active Friends groups. We're looking for an active plan, with park specific information, connectivity to and from parks and in and around the City. Examples of possibilities; existing trail from Lilburn parks to DeKalb line connecting to existing trails in the North Lake CID area. We're working with the community and associations currently on the use of the parks.

What are some of the expectations as it relates to concepts and scenario – we are looking for community driven, innovative ideas and not wanting to dictate the direction and a “typical” Master Plan. We have several great opportunities for parks: Smoke Rise III (Lords) is a great undeveloped greenspace. Another excellent opportunity is the John's Homestead Park; it is 50 acres, has a historical home site, existing trails, with soon to be completed bridges and boardwalks but with great potential. The Smoke Rise neighborhood has 2 other undeveloped parks with trails but limited parking.

For public input, we are open to imagination and innovative technology; there are several city events coming up to assist in receiving community feedback, as well as any public input meetings.

Boundary data is only by GIS data right now; we're in the process of securing surveys for the transfer but won't be completed prior to bid submittal.

The Rec Center is a unique facility due to its historic significance (old elementary school (1957?) converted to the Center in the early to mid-eighties). We have several nontraditional tenant's ex: wrestling, ceramics, music studio, gymnastics gym (1996 USA Olympic team trained here). Limited

renovations were completed, and we are working toward some remediation until more permanent plans can be established. The plan should address this Center and future plans (complete restoration, complete demolition and rebuild or some combination of the two) and uses based on community feedback. The Tucker Recreation Center is one of the busiest in the county.

Based on the results of the recently completed Comp Plan: were you (the City) happy with the participation? Matt Robbins, City Council member – Satisfied? Yes, no, Yes. There were meetings throughout the week, there was a steering committee, driving and walk tours throughout the city for evaluation and even weekend opportunities. With that there were only 100 responses out of 33,000 citizens. The city was approved with 76% of those that voted.

There was a question whether the Lowe Engineer study contained a citizen survey; we responded that none was completed, however, the study did include a citizen survey. Those results will be made available, as will the entire study as part of the Plan process.

Question posed: How many copies are required for proposal submittal? 2 copies with separate sealed envelopes for pricing.

There will be 12 hard copies and 1 electronic copy for the plan.

Comment from the City Engineer, Ken Hildebrandt:

FYI - There's a park maintenance contract being awarded this month and beginning April 1st; also a Transportation Master Plan being bid currently and may have some coordination with the Parks and Rec Master Plan.

All questions are due Wednesday February 7th to Procurement@Tuckerga.gov and the responses are due on the Friday the 9th.

Note:

2:00PM is the BID deadline instead of 5:00PM as printed on the handout.