



MEMO

To: Honorable Mayor and City Council Members
From: Toni Jo Howard, Finance Director
Cc: Tami Hanlin, City Manager
Date: April 21, 2020
RE: March 2020 Financials

Discussion:

March financial results continue to show strong revenue receipts and expenditures below expectations. However, these numbers do not reflect any impacts from the current statewide shutdowns. Due to timing delays in receipts and disbursements, initial impacts will not be seen until April or May depending on the activity. Additionally, it could be well into our next fiscal year before we can gauge the overall impact to our largest revenue, occupational taxes.

The good news when reviewing these numbers is that we have collected 90% of the general fund revenues. The additional receipts in Title Ad Valorem Taxes, property taxes, court fines and community development fees will help to offset any downturns we see through the remainder of this fiscal year. I will continue to monitor revenues closely over the next few months to assess impacts and determine any additional strategies that may be necessary.

The expenditures for the general fund continue to exceed expectations being lower than anticipated. The spring and summer months are typically higher spending months so we may see that trend change for the remainder of the fiscal year. However even with higher spending the last quarter of the fiscal year, I anticipate that we will at minimum not need to utilize the use of fund balance that was budgeted.

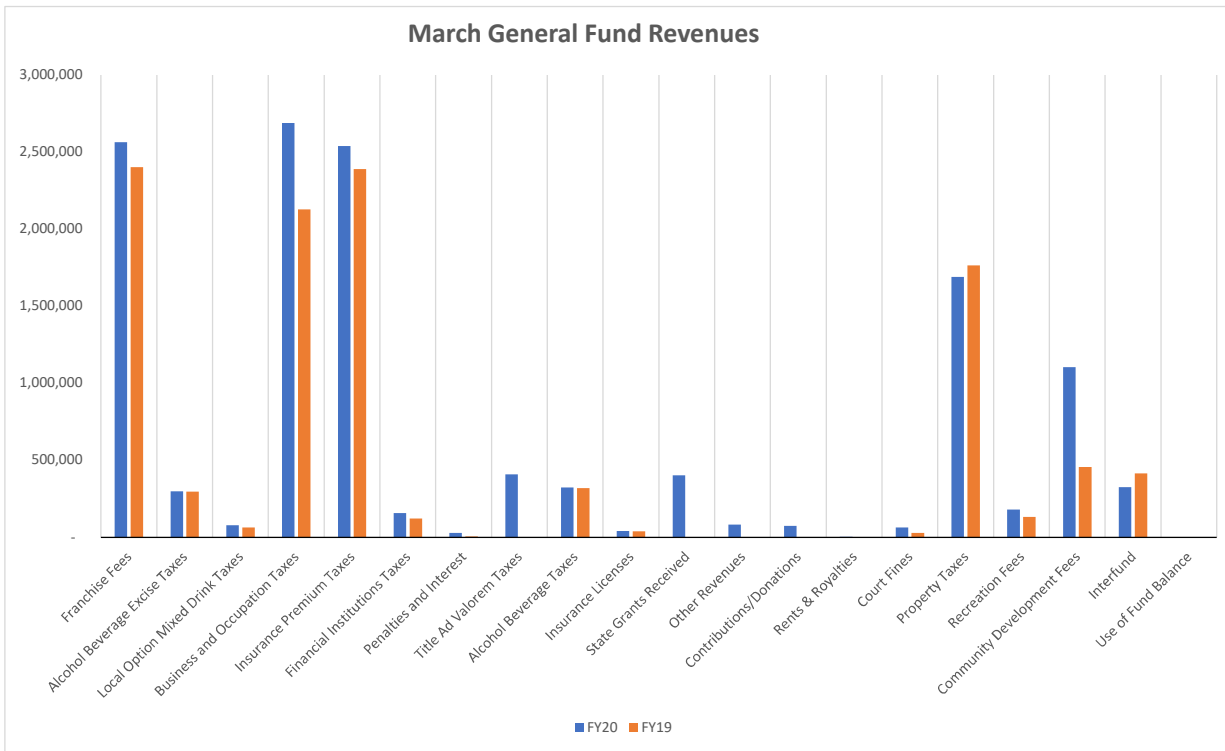
The transfer to the capital projects fund was completed this month. This is the \$5.3 million shown on the Interfund line for expenditures. Last year this amount was not transferred until the closeout of the fiscal year. The completion of this transfer will assist in monitoring anticipated year end position as we complete the fiscal year.

Attachment:

Summary Unaudited Financials
 Capital Projects Report

**City of Tucker
Unaudited Financials @ 03/31/20
General Fund**

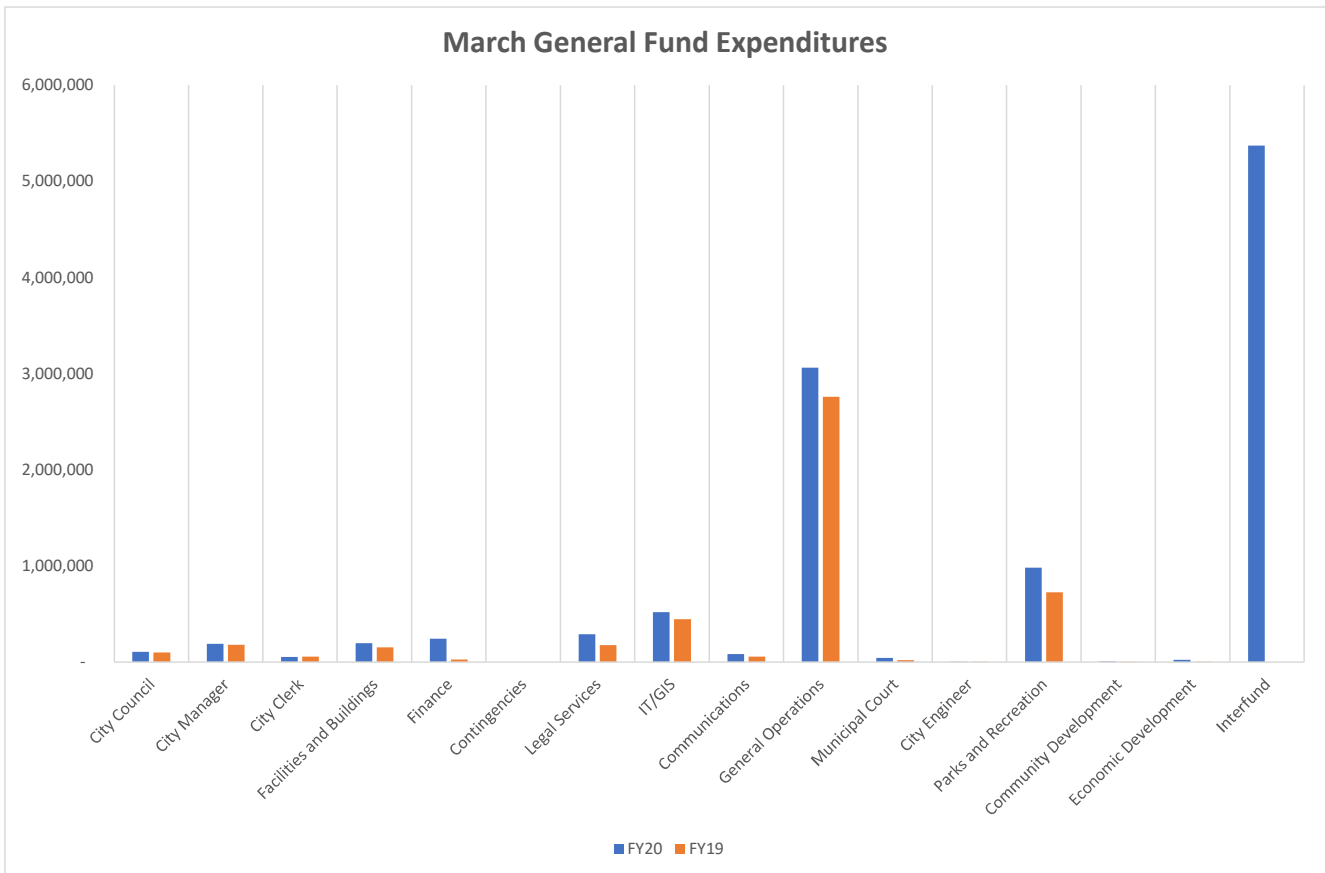
REVENUES	% Overall Budget	FY 2020 Budget	YTD	Prior YTD	Variance	YTD % Change	Expected % Change	Over / Short
Franchise Fees	20.76%	3,000,000	2,563,170	2,402,809	160,362	6.7%	6.6%	0.0%
Alcohol Beverage Excise Taxes	3.11%	450,000	299,064	295,921	3,143	1.1%	4.6%	-3.5%
Local Option Mixed Drink Taxes	0.69%	100,000	78,952	64,140	14,813	23.1%	1.4%	21.7%
Business and Occupation Taxes	24.91%	3,600,000	2,689,473	2,128,280	561,193	26.4%	14.7%	11.6%
Insurance Premium Taxes	17.58%	2,540,007	2,540,008	2,390,575	149,433	6.3%	6.3%	0.0%
Financial Institutions Taxes	1.04%	150,000	157,457	122,046	35,411	29.0%	26.6%	2.5%
Penalties and Interest	0.17%	25,000	27,788	4,572	23,216	507.8%	109.8%	398.0%
Title Ad Valorem Taxes	0.00%	199,731	409,280	-	409,280	-	-	-
Alcohol Beverage Taxes	2.42%	350,000	323,330	319,940	3,390	1.1%	5.4%	-4.3%
Insurance Licenses	0.31%	45,000	41,475	39,413	2,062	5.2%	10.0%	-4.8%
State Grants Received	2.78%	401,289	401,289	-	401,289	-	-25.8%	25.8%
Other Revenues	0.01%	1,200	83,146	1,092	82,054	7511.1%	-98.8%	7609.9%
Contributions/Donations	2.65%	383,296	74,716	1,500	73,216	4881.1%	817.8%	4063.2%
Rents & Royalties	0.04%	6,000	3,500	2,000	1,500	75.0%	140.0%	-65.0%
Court Fines	0.29%	42,000	62,799	29,144	33,655	115.5%	-36.6%	152.1%
Property Taxes	10.38%	1,500,000	1,690,494	1,763,630	(73,136)	-4.1%	-14.9%	10.8%
Recreation Fees	1.16%	167,500	179,378	131,564	47,814	36.3%	-26.7%	63.1%
Community Development Fees	4.98%	720,000	1,104,498	457,087	647,411	141.6%	4.5%	137.1%
Interfund	4.24%	600,000	324,310	414,757	(90,447)	-21.8%	30.6%	-52.4%
Use of Fund Balance	1.17%	169,700	-	-	-	-	-	-
TOTAL REVENUES	98.71%	14,450,723	13,054,128	10,568,470 *	2,485,658	23.5%	8.1%	15.4%



*Prior year amounts have been adjusted for modified accrual accounting.

**City of Tucker
Unaudited Financials @ 03/31/20
General Fund**

EXPENDITURES	% Overall Budget	FY 2020 Budget	YTD	Prior YTD	Variance	YTD % Change	Expected % Change	Over / Short
City Council	1.19%	172,312	106,316	101,699	4,616	4.5%	13.82%	-9.3%
City Manager	1.88%	272,250	190,932	180,797	10,135	5.6%	14.83%	-9.2%
City Clerk	0.65%	94,649	55,469	56,260	(792)	-1.4%	60.78%	-62.2%
Facilities and Buildings	1.52%	219,545	196,295	152,962	43,334	28.3%	6.74%	21.6%
Finance	2.08%	300,534	244,614	28,429	216,186	760.4%	667.98%	92.5%
Contingencies	2.15%	311,005	-	-	-	-	-	-
Legal Services	3.55%	513,200	291,131	178,866	112,265	62.8%	62.17%	0.6%
IT/GIS	5.73%	828,367	519,009	445,532	73,478	16.5%	31.04%	-14.5%
Communications	1.41%	203,780	85,161	58,727	26,434	45.0%	93.56%	-48.5%
General Operations	28.19%	4,074,253	3,062,845	2,758,243	304,601	11.0%	11.00%	0.0%
Municipal Court	0.57%	82,480	43,659	22,147	21,512	97.1%	87.00%	10.1%
City Engineer	0.15%	21,700	6,159	655	5,505	840.8%	2078.76%	-1238.0%
Parks and Recreation	12.60%	1,821,147	982,536	727,339	255,198	35.1%	46.36%	-11.3%
Community Development	0.24%	34,300	8,563	4,899	3,665	74.8%	146.41%	-71.6%
Economic Development	0.56%	80,443	23,128	1,246	21,882	1756.8%	1024.88%	731.9%
Interfund	37.51%	5,420,758	5,370,758	-	-	-	-	-
TOTAL EXPENDITURES	100.00%	14,450,723	11,186,576	4,717,800	1,098,018 *	23.3% *	34.23% *	-11.0%



* Interfund has been removed from the total calculation to remove fluctuations between years.

March Capital Projects

Department	Dept Number	Fund	Acct	Project Number	Project Description	Year	Revised Budget	Prior Expenditures	YTD Expenditures	Monthly Expenditures	Encumbrances	Available Budget
City Manager	1320	300	52.12000	CM2001	Survey & Environmental Services	2020	50,000.00	-	590.00	-	-	49,410.00
City Manager	1320	300	52.12000	CM2002	Jacobs	2020	25,000.00	-	10,988.84	-	-	14,011.16
City Manager	1320	300	54.11000	CM2003	Land Purchases	2020	500,000.00	-	189,665.00	14,875.00	-	310,335.00
City Manager	1320	300	54.11000	CM2004	Site Improvements	2020	100,000.00	-	-	-	-	100,000.00
City Clerk	1330	300	52.12000	CC1901	Municode	2019	40,000.00	17,582.53	-	-	22,417.47	-
City Clerk	1330	300	54.24000	CC1902	LaserFiche	2019	40,000.00	26,839.10	12,307.50	-	-	853.40
Facilities & Bldgs	1500	300	54.12000	FB2001	Resurface and Striping Parking Lots	2020	20,000.00	-	-	-	-	20,000.00
Facilities & Bldgs	1500	300	54.13000	FB2002	Rec Center Server Room Fire Suppres	2020	15,000.00	-	-	-	-	15,000.00
Facilities & Bldgs	1500	300	54.13000	FB2003	Rec Center AC System and Installatio	2020	11,000.00	-	14,437.00	-	-	(3,437.00)
Facilities & Bldgs	1500	300	54.13000	FB2004	New Location - HVAC Replacement	2020	30,000.00	-	-	-	-	30,000.00
Facilities & Bldgs	1500	300	54.23000	FB2005	Office Furniture	2020	35,000.00	-	-	-	-	35,000.00
Facilities & Bldgs	1500	300	54.23100	FB2006	Signs	2020	3,000.00	-	-	-	-	3,000.00
IT	1535	300	54.24000	IT2001	PC Lifecycle Replacement (27)	2020	60,000.00	-	9,952.13	-	1,178.34	48,869.53
IT	1535	300	54.24000	IT2002	Cell Phone Control Solution	2020	5,000.00	-	-	-	-	5,000.00
IT	1535	300	54.24000	IT2003	DJI Drone Equipment	2020	5,000.00	-	-	-	-	5,000.00
IT	1535	300	54.24000	IT2004	Print Management Contract	2020	18,000.00	-	-	-	-	18,000.00
IT	1535	300	54.24000	IT2005	Network Failover	2020	11,100.00	-	-	-	-	11,100.00
IT	1535	300	54.24000	IT2006	Council Chambers Audio Upgrade	2020	4,000.00	-	-	-	-	4,000.00
IT	1535	300	54.24000	IT2007	Conference Room Media Upgrade	2020	22,000.00	-	-	-	-	22,000.00
IT	1535	300	54.24000	IT2008	LaserFiche Services - Portal and Scan	2020	20,000.00	-	-	-	-	20,000.00
IT	1535	300	54.24000	IT2009	Emergency Management & Notificati	2020	10,000.00	-	-	-	-	10,000.00
IT	1535	300	54.24000	IT2010	Court - Security Cameras, Panic Butt	2020	42,000.00	-	33,603.55	-	-	8,396.45
Communications	1570	300	52.12000	CO1901	Branding	2019	25,000.00	16,048.15	8,951.85	-	-	-
Communications	1570	300	52.12000	CO2001	Banners	2020	15,000.00	-	2,840.98	-	-	12,159.02
Communications	1570	300	52.12000	CO2002	Welcome Kit Campaign	2020	11,000.00	-	-	-	-	11,000.00
Communications	1570	300	52.12000	CO2003	Ornaments	2020	5,000.00	-	-	-	-	5,000.00
Communications	1570	300	52.12000	CO2004	Branding	2020	10,000.00	-	861.30	-	-	9,138.70
Court	2650	300	5423000	CT2001	Courtroom Buildout	2020	10,000.00	-	-	-	-	10,000.00
City Engineer	4100	300	52.12000	CE1901	Transportation Master Plan	2019	170,000.00	148,225.00	4,198.40	-	-	17,576.60
City Engineer	4100	300	54.12000	CE1907	Resurfacing	2019	2,322,207.00	1,841,173.87	112,176.78	-	368,856.35	-
City Engineer	4100	300	54.12000	CE1910	Pedestrian Safety	2019	200,000.00	1,218.00	175,465.00	-	-	23,317.00
City Engineer	4224	300	54.14000	CE1912	Idlewood Sidewalks	2019	212,359.40	75,760.00	117,022.50	-	262,226.50	(242,649.60)
City Engineer	4100	300	52.12000	CE2001	Engineering Design/Studies	2020	50,000.00	-	-	-	-	50,000.00
City Engineer	4100	300	52.12000	CE2002	PLAT/ROW Research	2020	25,000.00	-	-	-	-	25,000.00
City Engineer	4100	300	52.12000	CE2003	Jacobs	2020	50,000.00	-	26,393.24	2,470.38	-	23,606.76
City Engineer	4100	300	54.14000	CE2004	Resurfacing	2020	1,000,000.00	-	-	-	634,023.87	365,976.13
City Engineer	4100	300	54.14000	CE2005	Residential Streets/Intersections	2020	100,000.00	-	-	-	-	100,000.00
City Engineer	4100	300	54.14000	CE2006	MARTA Bus Pads	2020	50,000.00	-	-	-	-	50,000.00
City Engineer	4100	300	54.14000	CE2007	MIB Streetlights	2020	37,573.00	-	-	-	-	37,573.00
City Engineer	4100	300	54.14000	CE2008	LMIG Resurfacing	2020	401,289.00	-	-	-	401,289.00	-
City Engineer	4100	300	54.23100	CE2009	Signs	2020	10,000.00	-	-	-	-	10,000.00
City Engineer	4224	300	54.14000	CE2010	Sidewalks	2020	508,000.00	-	-	-	-	508,000.00
City Engineer	4100	300	54.14000	CE2011	Additional LMIG Funds	2020	169,700.00	-	113,679.05	-	56,020.95	-
Parks & Recreation	6210	300	52.12000	PR1901	Parks Master Plan	2019	110,000.00	96,375.00	12,125.00	-	-	1,500.00
Parks & Recreation	6210	300	52.12000	PR1902	Peters Park Construction Plans	2019	45,000.00	10,628.34	6,930.00	-	-	27,441.66
Parks & Recreation	6210	300	54.12000	PR1904	Park Fencing	2019	350,000.00	-	400,391.00	-	11,600.00	(61,991.00)
Parks & Recreation	6210	300	54.12000	PR1905	Athletic Field Renovations	2019	42,000.00	26,029.45	-	-	-	15,970.55

Attachment: March Capital Projects (March 2020 Financials)

Department	Dept Number	Fund	Acct	Project Number	Project Description	Year	Revised Budget	Prior Expenditures	YTD Expenditures	Monthly Expenditures	Encumbrances	Available Budget
Parks & Recreation	6210	300	54.13000	PR1906	Gym Renovations	2019	275,000.00	-	179,360.33	-	-	95,639.67
Parks & Recreation	6210	300	54.13000	PR1907	TRC Kitchen Renovations	2019	45,000.00	-	63,929.00	-	-	(18,929.00)
Parks & Recreation	6210	300	54.13000	PR1908	TRC Bathroom Renovations	2019	60,000.00	-	58,432.00	-	-	1,568.00
Parks & Recreation	6210	300	54.20000	PR1909	TRC Kitchen Equipment	2019	30,000.00	-	961.79	-	-	29,038.21
Parks & Recreation	6210	300	54.23000	PR1911	Weight Room Equipment	2019	25,000.00	8,296.50	-	-	-	16,703.50
Parks & Recreation	6210	300	54.23000	PR1912	Benches/Trash Cans/Pet Stations	2019	95,155.00	-	89,375.00	-	-	5,780.00
Parks & Recreation	6210	300	52.12000	PR1913	Signage	2019	75,000.00	-	-	-	-	75,000.00
Parks & Recreation	6210	300	54.24000	PR1914	Computer/Software	2019	6,600.00	-	1,131.60	-	-	5,468.40
Parks & Recreation	6210	300	52.12000	PR2001	TRC Feasibility Study	2020	50,000.00	-	-	-	-	50,000.00
Parks & Recreation	6210	300	52.12000	PR2002	Lord Park Master Plan	2020	15,000.00	-	-	-	-	15,000.00
Parks & Recreation	6210	300	52.12000	PR2003	Montreal Park Plan	2020	100,000.00	-	-	-	-	100,000.00
Parks & Recreation	6210	300	52.12000	PR2004	Park Construction Plan	2020	100,000.00	-	6,620.00	1,320.00	4,400.00	88,980.00
Parks & Recreation	6210	300	52.12000	PR2005	Jacobs	2020	125,000.00	-	2,334.36	-	-	122,665.64
Parks & Recreation	6210	300	52.12000	PR2006	Trails	2020	150,000.00	-	-	-	-	150,000.00
Parks & Recreation	6210	300	52.12000	PR2007	Dog Park (Montreal)	2020	50,000.00	-	-	-	-	50,000.00
Parks & Recreation	6210	300	52.12000	PR2008	Sand Volleyball Courts	2020	60,000.00	-	-	-	-	60,000.00
Parks & Recreation	6210	300	52.12000	PR2009	Park Pavillions (Additions/New)	2020	200,000.00	-	15,285.24	-	-	184,714.76
Parks & Recreation	6210	300	52.12000	PR2010	Park Improvements	2020	580,796.00	-	-	-	-	580,796.00
Parks & Recreation	6210	300	54.13000	PR2011	Maintenance Bldg (Renovations at F	2020	100,000.00	-	10,260.00	-	-	89,740.00
Parks & Recreation	6210	300	54.20000	PR2012	Portable Gymnastic	2020	50,000.00	-	5,670.08	-	-	44,329.92
Parks & Recreation	6210	300	54.22000	PR2013	Park ATV	2020	20,000.00	-	19,900.00	-	-	100.00
Parks & Recreation	6210	300	54.23100	PR2014	Signage	2020	20,000.00	-	1,925.00	-	-	18,075.00
Community Development	7210	300	52.12000	CD2001	Land Development Code Rewrite	2020	75,000.00	-	-	-	-	75,000.00
Community Development	7210	300	52.12000	CD2002	Public Art Master Plan	2020	20,000.00	-	-	-	-	20,000.00
Community Development	7210	300	52.12000	CD2003	Phase 2 Historic Report	2020	27,000.00	-	-	-	-	27,000.00
Community Development	7210	300	52.12000	CD2004	Contingency	2020	6,875.00	-	-	-	-	6,875.00
Community Development	7210	300	54.23000	CD2005	Electronic Plan Review	2020	11,300.00	-	-	-	-	11,300.00
Community Development	7210	300	54.24000	CD2006	Computer/Software	2020	15,000.00	-	7,396.28	-	-	7,603.72
Economic Development	7520	300	52.12000	ED1901	Downtown Master Plan	2019	80,000.00	71,520.36	8,839.45	-	-	(359.81)
Economic Development	7520	300	52.12000	ED2001	Northlake Master Plan	2020	150,000.00	-	-	-	-	150,000.00
Economic Development	7520	300	52.12000	ED2002	Nextsite Services	2020	25,000.00	-	13,000.00	-	-	12,000.00
Economic Development	7520	300	52.12000	ED2003	Lawrenceville Highway Redevelopme	2020	50,000.00	-	-	-	-	50,000.00
Economic Development	7520	300	52.12000	ED2004	Contingency	2020	1,125.00	-	-	-	-	1,125.00
Economic Development	7520	300	52.12000	ED2005	Economic Development Video	2020	10,000.00	-	-	-	-	10,000.00
Contingency	1513	300	57.90000	OC2001	Contingencies	2020	993,199.38	-	-	-	-	993,199.38
							10,692,278.78	2,339,696.30	1,736,999.25	18,665.38	1,762,012.48	4,853,570.75
City Engineer	4100	320	52.13000	SP1902	BM&K Construction & Engineering	2019	131,213.00	120,811.50	2,132.10	-	8,269.00	0.40
City Engineer	4200	320	54.14000	SP1903	Resurfacing	2019	3,714,861.38	2,603,266.30	283,323.92	-	828,271.16	-
City Engineer	4224	320	52.12000	SP1905	Kaizen - Trail Master Plan	2019	50,000.00	39,022.50	-	-	5,000.00	5,977.50
City Engineer	4224	320	54.14000	SP1906	Sidewalks	2019	235,452.00	212,047.80	-	-	-	23,404.20
City Engineer	4224	320	54.14000	SP1907	Tucker Streetscape	2019	580,000.00	-	-	-	-	580,000.00
City Engineer	4224	320	54.14000	SP1908	Sidewalks and Trails	2019	358,000.00	-	296,704.69	8,500.00	3,700.00	57,595.31
City Engineer	4100	320	52.12000	SP2001	Jacobs	2020	211,975.00	-	117,909.35	-	-	94,065.65
City Engineer	4200	320	54.14000	SP2002	Resurfacing	2020	2,269,270.00	-	-	-	2,269,270.00	-
City Engineer	4200	320	54.14000	SP2003	Quick Response	2020	324,182.00	-	44,345.00	44,345.00	145,477.00	134,360.00

Attachment: March Capital Projects (March 2020 Financials)

Department	Dept Number	Fund	Acct	Project Number	Project Description	Year	Revised Budget	Prior Expenditures	YTD Expenditures	Monthly Expenditures	Encumbrances	Available Budget
City Engineer	4200	320	54.14000	SP2004	MIB Corridor Study	2020	67,000.00	-	50,000.00	50,000.00	-	17,000.00
City Engineer	4200	320	54.14000	SP2005	MIB @ US 78 Engineering Design	2020	200,000.00	-	-	-	-	200,000.00
City Engineer	4200	320	54.14000	SP2006	Hugh Howell Rd @ MIB	2020	70,000.00	-	-	-	-	70,000.00
City Engineer	4200	320	54.14000	SP2007	Chamblee Tucker Road Speed Study	2020	30,000.00	-	5,605.00	-	18,472.00	5,923.00
City Engineer	4200	320	54.14000	SP2008	Contingency	2020	119,263.00	-	17,000.00	17,000.00	-	102,263.00
City Engineer	4224	320	54.14000	SP2009	Trail Model Project	2020	947,607.00	-	16,000.00	12,250.00	-	931,607.00
Parks & Recreation	6210	320	54.12000	SP1910	Site Improvements	2019	226,589.00	-	89,301.10	-	20,483.00	116,804.90
Parks & Recreation	6210	320	54.12000	SP1911	Renovate Gymnasium	2019	50,000.00	-	-	-	-	50,000.00
Parks & Recreation	6210	320	54.12000	SP1912	Wall at Cofer Parking Lot	2019	10,000.00	-	-	-	-	10,000.00
Parks & Recreation	6210	320	54.12000	SP1913	Cofer Concession/Maintenance Bldg	2019	50,000.00	48,947.01	-	-	-	1,052.99
Parks & Recreation	6210	320	54.12000	SP1914	Trails Program	2019	50,000.00	-	-	-	-	50,000.00
Parks & Recreation	6210	320	54.12000	SP1916	Contingency	2019	70,000.00	-	-	-	-	70,000.00
Parks & Recreation	6210	320	54.12000	SP1917	Priority Projects - Master Plan	2019	391,000.00	-	19,479.98	-	155,593.55	215,926.47
Parks & Recreation	6210	320	52.12000	SP2010	Jacobs	2020	37,405.00	-	13,838.75	-	-	23,566.25
Parks & Recreation	6210	320	52.12000	SP2011	Engineering Services	2020	25,000.00	-	-	-	-	25,000.00
Parks & Recreation	6210	320	54.12000	SP2012	Sport Field Lighting	2020	225,000.00	-	-	-	-	225,000.00
Parks & Recreation	6210	320	54.12000	SP2013	Park Restrooms	2020	200,000.00	-	-	-	-	200,000.00
Parks & Recreation	6210	320	54.12000	SP2014	Parking Lots - New/Re-Top	2020	235,501.00	-	51,559.28	26,296.23	124,011.42	59,930.30
Parks & Recreation	6210	320	54.12000	SP2015	Security Cameras	2020	25,205.00	-	-	-	-	25,205.00
							10,904,523.38	3,024,095.11	1,007,199.17	158,391.23	3,578,547.13	3,294,681.97

Attachment: March Capital Projects (March 2020 Financials)